



Life Saving Victoria

Assessment Only Paper

Work Effectively in a Public Safety Organisation - PUATEA004B

Name: _____

Club: _____

DOB: _____

The aim of this paper is to recognise the skills which have been developed and utilised whilst participating in Life Saving Beach Patrols.

Candidates who complete this assessment successfully will be issued with the nationally recognised unit; **Work effectively in public safety organisation - PUATEA004B**



Task 1 - Questions (to be completed by candidate)

1. According to the LSV SOP Patrol roles and responsibilities what is the minimum number required for patrol? (SOP Patrol roles and responsibilities)
 - a. 3 bronze holders
 - b. 5 bronze holders
 - c. 4 bronze holders
 - d. 6 bronze holders

2. How often do you need to renew your proficiency for your bronze medallion?
 - a. Annually
 - b. Bi Annually
 - c. Never
 - d. Every 6 Months

3. Lifesavers are required to have adequate fitness and endurance what factors can reduce your performance? (May be more than one answer)
 - a. Being a vegan and not exercising
 - b. Being a shift worker and not getting adequate sleep
 - c. Poor physical fitness, excess alcohol consumption, poor diet, cigarette smoking
 - d. Working late and in a high stress environment

4. What are the signs of stress that could occur after an incident?
 - a. numbness about the incident, difficulty sleeping, irritable
 - b. does not want to talk about it, recurrent dreams
 - c. constant flash backs, difficulty concentrating
 - d. All of the above

5. Who would you report conflict amongst your fellow patrolling members to?
 - a. Club Captain
 - b. Club President
 - c. Club Grievance Officer
 - d. Patrol Captain

6. Where would you find information regarding meritorious recognition awards?
 - a. SLSA Training Manual
 - b. LSV Website
 - c. SLSA Website
 - d. All of the above

7. Who could you provide suggestions for surf lifesaving improvements to?
 - a. Club Captain
 - b. Patrol Captain
 - c. Club President
 - d. All of the above

8. What have been the major external influences on the organisation?

- a. Insurance
- b. Improvements in technology through research
- c. Changes in legislation
- d. All of the above

9. List some organisational changes that will effect your patrolling duties?

10. What is the minimum uniform to be worn whilst on patrol? (LSV Uniform Policy)

- a. Patrol Shirt & Shorts, R/Y Patrol Cap, Hat, Sunglasses, Sun Screen
- b. Club swimmers, R/Y Patrol Cap
- c. Patrol Shirt & Shorts, hat, bum bag
- d. Patrol Shirt, Hat, Sunscreen, Rescue Tube

11. What is the role of the committee within your club?

12. Identify how you could communicate information in and around your club.

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

13. Where would you find the following information?

Equal opportunity, Conflict resolution, Dress code, Driving vehicles, Harassment, Anti-discrimination

14. Why is it important to have a meeting prior to commencing patrol?

Task 2 - Checklist (to be completed by the candidates Patrol or Club Captain) If you are a Patrol Captain please ask your Club Captain to complete this Checklist. If you are a Club Captain please ask a Patrol Captain to complete this Checklist.	Tick if observed
Manages own work by: <ul style="list-style-type: none"> • Understanding, acknowledges and implements instructions • Factors affecting work requirements are identified, impact assessed and appropriate action taken to ensure work requirements are met • Work load is assessed and priorities set within allocated timeframes • Monitors own work to ensure compliance with LSV's requirements (Is proficient in all awards) • Will seek out appropriate person if additional support is required • Can complete patrol tasks with minimum supervision 	
Develop and maintain own expertise by: <ul style="list-style-type: none"> • Patrol information is accessed and clarification sought where necessary • Ensures all awards are current to ensure level of expertise remains at LSV required level • Seeks training and development of skills 	
Maintain work effectiveness by <ul style="list-style-type: none"> • Level of physical fitness is maintained to perform rescues effectively • Ability to identify signs of personal stress and seek peer support when required 	
Promote cooperation <ul style="list-style-type: none"> • They undertake their patrol responsibilities in a positive manner to promote cooperation and good relationships • They communicate with other patrol members in a courteous manner • They have the ability to recognise problems and conflicts and can resolve them through agreed and accepted processes • They recognise contributions of all individuals 	
Contribute to improving workplace and quality of outcomes <ul style="list-style-type: none"> • Any patrol issues are raised and contributed to with appropriate personnel • They attend or contribute to patrol meetings in line with their level of responsibility • Appropriate personnel and resources are accessed and provided with suggestions for improvements in patrol practices and procedures • They can recognise the impact of external change on LSV and recognise how the change will effect their patrolling duties • Agreed changes to improve patrol outcomes are implemented 	
Maintain and represent LSV standards <ul style="list-style-type: none"> • Conduct is at all times in accordance with LSV policies, procedures and standards • Designated patrol uniform are observed and worn correctly 	
Comments (must be completed):	

Patrol or Club Captain Declaration (to be completed by the candidates Patrol or Club Captain)

I, (to be filled out by Patrol Captain / Club Captain), _____ have observed the owner, of this workbook met all the performance criteria (as documented in the above checklist) during their time on patrol.

Signature: _____ Date: _____

Task 3 - Patrol Record

Task 4 - Self Assessment

The skills listed above must be performed on at least two patrols over the last twelve months. List below the dates and locations of two patrols that the candidate was a member of. These must be verifiable through patrol logs.	Notes on candidates performance on patrol. This is To be completed by candidate
Patrol 1 _____ Club _____ Date _____	
Patrol 2 _____ Club _____ Date _____	

Authenticity Declaration *(to be completed out by candidate)*

I, <i>(full name of candidate)</i> _____ declare that I am submitting the answers in this Workbook as my own work. Signature: _____ Date: _____
--

Assessor Sign Off *(to be completed a current assessor)*

Item	Competence gained	Assessor
Task 1 Questions Completed & Correct	-----/-----/----- Competent/Not Yet Competent	Name:
		Signature:
Task 2 Patrol or Club Captain Checklist	-----/-----/----- Completed	Name:
		Signature:
Task 3 Patrol Record	-----/-----/----- Completed	Name:
		Signature:
Task 4 Self Evaluation	-----/-----/----- Competent/Not Yet Competent	Name
		Signature
Authenticity Declaration	-----/-----/----- Completed	Name:
		Signature:
Work effectively in a public safety organisation	-----/-----/----- Competent/Not Yet Competent	Name:
		Signature: